

PAAC Board Minutes Sept 18, 2018

Added to new business

The potential for a drag show in Nov. And appointing a new secretary for the board.

Agenda approved unanimously as ammended.

Minutes

No minutes to approve. When Lex gets them she will send to Rusty to be placed on the Google drive.

Financial Report

Curt not present, no financial report.

Old business

Roof and Roofle

Brock will call Stonehouse roof to get an estimate for the theater roof this Thursday. We need to get the estimate in order to get a list of in kind parts and labor from area businesses.

Roofle

We need to sell 500 tickets before oct.20 we need a really big push.

Volunteers are needed to sell at the Neg. Farmers market. 4 to 7 p.m. on Wed.

Ask city if library can sell Roofle tickets. They are available at Cattrons and Cognition.

Midtown is willing per Emmye. Lex will call there to arrange.

Lisa will draft mailing send to lex.

Lisa will Straight talk phone for Roofle.

Call Vista phone to check message...can it be modified - Lex will dig up a bill.

Approach Negaunee high school to sell tickets about at football games. May not work due to new having their own raffle.

Door to Door sales on Sunday afternoon. Lex, Lisa, Lora, Monica and Emmye are willing. 4 p.m. on the 7th and 3 p.m. on the 14th.

Marquee

\$19,083.54 with lighting and electric to the inside. Jay Clancy will help with interior electric.

Estimate will be sent to the ins. Adjuster with correct tax exempt status,

Look into water issues on the current sign.

Cook will readjust if there is structural damage to the building.

Counterweight

10 lines w/counterweight and trim clamps for \$3,000.

Approved unanimously Brock moved to allocate funds, Rusty seconded.

Lex will get vendors and part numbers from Vic. Need 3 or four volunteers to install.

Lighting

We need to get a couple of people in there with scaffolding

Having pros with some of the dimmers on the house walls

Oct. 27-29

Dimmers fixed then we will concentrate on lighting updates.

Heating ducts need to be cleaned before the system can be turned on.

Lex will ask college age volunteers to access and clean. Saturday Sept. 29

Electric pressure washer.

Allocate funds for filters for the furnace

Financials

no word on whether the Credit Card

Marquette Community Foundation Grant Wed, Nov 7 from 5 to 7 business after hours at the Ski Hall of Fame.

Use \$3,000 for business plan

Thomas Girdam historic theatre expert. 280 page business plan with goals and financials (MEDC recommends him)

He would charge us \$10,000 to do this.

Lex would like to get it started in the next year for a really solid plan

\$3,000 Marquette Community Foundation Grant due September 30.

motion made and seconded to use the grant toward a business plan. Current estimate is \$10,000

Brock was concerned that we not commit to the funding amount nor the person or company who will do the plan in the grant application. The grant will not be written with a specific person, price or firm in mind.

We will also research other firms that can write business plans

Lex will take the lead on the writing the grant with help from Lora and Monica.

Cliffs Foundation:

list of board concerns:

Bathrooms

Insulation

Handicapped accessibility

The roof

The fly system inspected by rigging inspector and replace

Building safety

H-vac a more efficient heating system

Fix foundation issues, crack in the masonry and fill in the coal chute

Structural Engineering assessment and architectural drawings

chimney needs to be fixed or replaced because it is cracked and makes water pool in the basement or could crumble and fall in.

Michigan Council of Arts and Cultural Affairs -MCACA Grant. Monica reports that they are putting forward us for full funding for \$4,000. Still has to be approved by the board on September 27th. This is for Elf. Monica put all of the materials on the Google Drive.

Communications:

Mailing - Llsa will draft letter to go out to volunteers and members

Business outreach for sponsors for 2019 season.

Sell Ad packages for the season not per program-Lex idea.

Vic will get information from Bill as to what he is doing with FRT.

Events:

Costume Sale/Oktoberfest - it is a standby thing due to weather. We have to pay something to be a part of this. We need to sort and price costumes before then and on October 6 noon to 6 we will need people to sell costumes. We need people to bake. Emmye will post about the bake sale items and workers for Oktoberfest. Emmye will take the lead on costume prep. Roofle ticket salespeople.

Frankenstein: Dracula has been scrapped not enough kids to be involved. Dates: Oct. 12 through 14.

Ghost story reading.

Halloween Improv

Elks or Eagles dance

Ticket price: \$5 per person or \$15 for a family of 5.

Workshop day.

Haunted Hayride:

Frankenstein will be our theme. We need volunteers. We had five people last year.

Oct. 18, 19, and 20 starting at 6:30. Emmye will post in the friends group.

We can make \$2,000 on this. Kids under 13 need adult supervision.

Roofle Cabaret:

Oct 20, 7 p.m. is the event, 8 p.m. is the drawing.

Next events meeting is next Tuesday Eliisa will provide an update at that time.

Elf Jr. Event for Auditions are on October 2 and 3. 5:30 to 7:30.

Perusal script for auditions

We can't buy the rights until Oct. 1.

Elf is 6th, 7th, 8th of December.

Marquette Parades? Leslie Parkkonen directing so could she coordinate actors in Holiday parades?

Next year's season:

Sound of Music in the Spring

For summer children's musical and any fall program call for proposals still has to be advertise it.

Directors to reach out to for proposals:

Chris Leith

Denise Clark

Sophie Sam

Policy and Procedures:

Meeting September 26 at 7 at the Vista Annex.

New business:

Drag Show

Suggested Nov. 8 or 9. We still have some wine.

Lex will bring a budget prop. for alcohol and liquor lic to the Oct meeting.

Secretary needed to take notes during the meeting, send them out in a timely manner.

Lex appoints Lisa Bowers as Secretary of the Board of Directors.

Meeting adjourned.